



Lambert
Automation Systems

Lambert
Precision Components

Lambert
Equipment Engineering

POSITION:
It Apprentice/Trainee

DEPARTMENT:
IT

TYPE:
Full Time

LOCATION:
Lambert
Station Estate
Tadcaster
North Yorkshire
LS24 9SG
United Kingdom

THE POSITION

To assist the IT Manager with the maintenance and support of Lambert IT systems including installation and configuration of hardware and software and end-user support.

RESPONSIBILTIES

- Provide 1st and 2nd line support and advice on software and hardware related incidents
- Liaise with internal departments to ensure an outstanding level of customer service
- Maintain professional standards in quality of work
- Implement company policies and procedures
- Assist with IT projects and any other ad hoc duties as required

SKILLS, QUALIFICATIONS & KNOWLEDGE

- A qualification in a IT related area is desirable
- Excellent communication and organisational skills
- Ability to work autonomously
- Good time keeping and be reliable
- Be confident, positive with a 'can do' attitude
- Accurate with strong attention to detail

THE PERSON

We are looking for someone who has a strong interest in IT and is keen to develop their knowledge and skills and put these skills into practice.

The ideal person will be inquisitive and thrive on solving problems, both preventive and reactive.

In addition, you will be looking to build on your IT career and be able to take on more responsibility in line with your development.

If you would like further information or details of the full job description please contact HR. If you wish to apply please forward a copy of your CV together with a covering letter to hr@lamberteng.com no later than **Friday 26th May.**

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