



**Lambert**  
Automation Systems

**Lambert**  
Precision Components

**Lambert**  
Equipment Engineering

**POSITION:**  
IT Support  
Engineer

#### THE POSITION

To assist the IT Manager with the maintenance and support of Lambert IT systems including installation and configuration of hardware and software and end-user support.

**DEPARTMENT:**  
IT

#### RESPONSIBILITIES

- Provide a Helpdesk service to all end-users
- Install and configure hardware and software
- Carry out maintenance, repair and diagnostic activities when required
- Ensure network integrity including administration of operating system functions
- Comply with Lambert Service Level Agreements
- Carry out IT projects

**TYPE:**  
Full Time  
6 Month Contract

**LOCATION:**  
**Lambert**  
Station Estate  
Tadcaster  
North Yorkshire  
LS24 9SG  
United Kingdom

#### KNOWLEDGE & EXPERIENCE

- Strong all round understanding of IT infrastructure and hardware
- Experience in maintaining, managing and trouble-shooting IT systems and infrastructure in a small to medium-sized business
- Strong customer service and communication skills
- Proven ability to work independently and as part of a team
- IT technical background with some commercial experience in a client/desktop support position
- Excellent interpersonal skills from a varied user base
- Experience of using software to meet business needs
- Good working knowledge of MS Office Applications and experience of VBA coding and debugging
- Ability to manage own priorities and adhere to company set deadlines

## SKILLS AND QUALIFICATIONS

- Micro Infrastructure
- SQL Server 2005/2012
- Terminal Services
- Cisco/Avaya IP Office Telecoms
- Networking (VLAN,LAN,DNS/DHCP,TCP/IP)
- PC/Desktop Support
- SharePoint
- Ainti-Virus
- VPN

## ESSENTIAL REQUIREMENTS

- Active Directory
- Exchange Server 2010/2013
- SharePoint 2010/2013
- VMware
- Veeam Backup

## THE PERSON

We are looking for someone who can commit to Lambert for a minimum of 6 months.

You must be a self-starter who can work with minimal supervision. You will thrive on solving problems both preventative and reactive, also driving these solutions to completion. In addition, you will excel in creating relationships and building confidence from all stakeholders with your great communication and organisational skills.

**If you would like further information or details of the full job description please contact HR. If you wish to apply please forward a copy of your CV together with a covering letter to [hr@lamberteng.com](mailto:hr@lamberteng.com) no later than Friday 2<sup>nd</sup> June.**

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